



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

MOUNTED PATROL OFFICER RECRUIT

Job Number: 20000683

Job Code: 23500V161016

Job Group: 2300 - POLICE PROTECTION

Job Established: 11/16/1988

Job Revised: 10/16/2016

Grade: 10 Salary (MIN - MID):

\$12,345-\$16,355 - Hourly

\$2,006.08-\$2,657.70 - 37.5 Hr. Monthly Salary

\$2,139.80-\$2,834.88 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 12 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

As a recruit, receives training and instruction in providing law enforcement and patrol services for the Kentucky Horse Park. Participates in assigned activities including being a mounted patrol officer and serving in the mounted honor guard; and performs other duties as required. (Employees in this job title must be able to ride horses in carrying out their duties.)

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE:

NONE

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must possess a valid driver's license prior to appointment in this classification. Must be twenty-one years of age. Employees in this job title are subject to the provisions of KRS Chapter 15 and 503 KAR 1:140 relating to peace officer certification as administered by the Kentucky Law Enforcement Council. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials. <http://www.lrc.state.ky.us/KRS/015-00/382.PDF>

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Receives training and instruction in performing duties such as patrolling the buildings and grounds of the Horse Park on foot, horseback or in motor vehicles. Promotes and maintains positive public relations. Provides law enforcement patrol services, crowd control and other services associated with the park. Receives training in investigating misdemeanors and/or felony actions relating to incidents at park involving guests and/or horses. Renders first aid and carries out emergency procedures. Maintains uniforms, weapons, tack and vehicles and makes needed repairs on such. Receives training in horsemanship as part of honor guard training and other duties that are related to the riding and handling of horses. Receives instruction regarding the general care and feeding of horses.

UNIQUE PHYSICAL REQUIREMENTS:

The park and grounds will be patrolled by employee either by walking, on horseback or operating a motor vehicle. Must be able to carry and fire weapons. Must have the ability to lift bales of hay and work with horses. Rides and cares for horses and may be subjected to injuries despite precautions.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents working in this job title perform work outdoors in a variety of climatic conditions. Must be able to answer questions from park visitors and provide information on park activities.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title maybe required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.